

**Shenzhen Office, China**  
 Rooms 1210-11, Di Wang Commercial  
 Centre, 5002 Shennan Road East  
 Luohu District, Shenzhen, China  
 Tel: +86 755 8268 4480  
 Fax: +86 755 8268 4481

**Shanghai Office, China**  
 Room 603, Tower B, Guangqi  
 Culture Plaza, 2899 Xietu Road,  
 Xuhui District, Shanghai  
 Tel: +86 21 6439 4114  
 Fax: +86 21 6439 4414

**Beijing Office, China**  
 Room 408A, Interchina Commercial  
 Building, No.33 Dengshikou Street,  
 Dongcheng District, Beijing  
 Tel: +86 10 6210 1890  
 Fax: +86 10 6210 1882

**Singapore Office**  
 36B, Boat Quay  
 Singapore 049825  
 Tel: +65 6438 0116  
 Fax: +65 6438 0189

## Lebanon Trademark Registration Costs and Registration Procedures

### 1. Lebanon Trademark Registration Fees

Services	Fees (USD)
<b>Step 1: Pre-filing Search</b>	
Search for word trademark up to 3 classes (internal Database)	180
Each additional class after the third	150
Search for a device mark in each class (Internal Database)	290
(1) Pre-filing search is not compulsory in Lebanon. (2) Pre-filing search is limited to the Lebanon Intellectual Property Office's database only. (3) Pre-filing search report delivered in 15 working days by email.	
<b>Step 2: Trademark Registration Request</b>	
Each application (not including publication fee)	200
(1) Fees covers both our service fees and official filing fees; (2) Fees for trademark registration request listed above cover not more than 20 items of products or services in each class. Each item in excess of 20 will be charged with an extra fee of USD10.	
<b>Step 3: Final Registration/Certificate</b>	
First class	650
Each additional class	600

#### Note:

- (1) The fixed fees quoted above apply only to trademark applications which are unopposed and proceed without complication. Publication fee for a trademark's print in black and white within 7.5cm and within 14cm will be USD\$200 and USD540, color print within 7.5cm and 14cm will be USD540 and USD1,650.
- (2) Publication charges of a trademark registration vary according to the number of lines to be published (USD9 per line, minimum USD180).
- (3) All fees quoted above do not include delivery fees.
- (4) Fee for preparing translation of the list of goods from English into Arabic (over the first 200 words) per page is USD40.
- (5) Fee for claiming convention priority is USD40.
- (6) All fees quoted above do not include delivery fees.

## 2. Calculation of Registration Costs

### Example 1: One mark one class

If you want to apply to have your trademark "ABC" registered in Class 25 (clothing, footwear, headgear), that is, one mark one class, print in black and white in 7.5 cm with 20 lines in Official Gazette, the total fees for both trademark pre-filing search and registration request and certificate are:

Pre-filing search: USD 180  
Request for registration: USD 200  
Publication fee: USD 380  
Final registration/Certificate: USD 650  
**TOTAL: USD1,410**

### Example 2: One mark two classes

If you want to apply to have your trademark "ABC" registered in Class 25 (clothing, footwear, headgear) and Class 26 (Lace and embroidery, ribbons and braid; buttons, hooks and eyes, pins and needles; artificial flowers), that is, one mark two classes, print in black and white in 7.5 cm with 20 lines in Official Gazette, the total fees for both trademark pre-filing search and registration request and certificate are:

Pre-filing search: USD 180  
Request for registration: USD 200  
Publication fee: USD 380  
Final registration/Certificate:  $650 + 600 = \text{USD } 1,250$   
**TOTAL: USD2,010**

### Example 3: Two marks one class

If you want to apply to have your trademarks "ABC" and "DEF" registered in Class 25 (clothing, footwear, headgear), that is, two marks one class, print in black and white in 7.5 cm with 20 lines in Official Gazette, the total fees for both trademark pre-filing searches and registration requests and certificates are:

Pre-filing search:  $180 + 180 = \text{USD } 360$   
Request for registration:  $200 + 200 = \text{USD } 400$   
Publication fee:  $380 + 380 = \text{USD } 760$   
Final registration/Certificate:  $650 + 650 = \text{USD } 1,300$   
**TOTAL: USD2,820**

The costs illustrated in the examples above are based on the assumption of a smooth application, that is, no objection being raised by the trademark office or any other third party. Also, the costs stated above exclude courier charges for sending the Power of Attorney and delivery of Certificate of Registration upon acceptance of registration.

It is further assumed that the number of items of products included in each class is not more than 20. Each additional item after the first 20 is charged at a fee of USD10.

### **3. Materials Required for Filing of Trademark Application in Lebanon**

- (1) A Power of Attorney notarized and legalized by the Lebanese Consulate.
- (2) A duly completed trademark search/registration order form (to be provided by Kaizen).
- (3) A soft copy of the trademark in JPEG format.
- (4) A photocopy of proof of identity of the applicant (passport for individual and business registration certificate/licence for corporation.).
- (5) A certified copy of the home certificate of registration or an application which is required only for claiming convention priority. It can belatedly be filed within three months of the filing date.

### **4. Lebanon Trademark Application Procedures**

- (1) Client sends to Kaizen (by email or fax or post) a specimen of the trademark together with the duly completed Trademark Registration Order Form and at the same time make payment for the pre-filing search;
- (2) Kaizen acknowledge the information like the mark, goods/services and apply class(es), then we will provide the latest quotation and preliminary advice;
- (3) Client confirm the quotation and make formal entrust. Kaizen will conduct the pre-filing search (if requested). The official search report will be sent to client within 15 working days;
- (4) If the search results indicate that the application is likely to be accepted and client decide to proceed. Kaizen will file trademark application to Intellectual Property Department when we received the payment of application fee and instruction;
- (5) Intellectual Property Department will conduct a search of the trademarks records to see if the same or similar trademark has already been registered or been applied for by another trader in respect of the same or similar class of goods and services. They will also see if the trademark satisfies the registration requirements laid down in the Trade Marks Ordinance. If the requirements for registration are not met the Examiner will object to the mark.
- (6) Once your trademark has been accepted for registration, it will be published on the journal for 4~6 months.
- (7) If no objection by a 3rd party, a registration certificate will be issued by Intellectual Property Department. The certificate will be sent to client when Kaizen confirmed the information and contents are correct.

## 5. Time scale

Currently it takes around **12-18** months to get a trademark registered in Lebanon in a smooth case.

## 6. Payment Term and Payment Method

Our fees for each stage of an application are to be invoiced and settled before the commencement of each stage of service.

We currently only accept Hong Kong Dollar cheque, cash or TT and credit card through Paypal. **Please click here for payment methods.**

## 7. Refund Policy

No refund of fees will be made after the commencement of services. For example, if we have already performed the pre-filing search and the search results indicate that there is an identical mark already in the register and application for filing should not be proceeded, the fees for pre-filing search will not be refunded. Or we have already filed an application and the application is being objected and refused by the trademark office or any other party, then there will not be any refunded of fees.

In any case you pay us our fees for all three stages of an application, and the search results indicate that the there is an identical mark already in the register and application for filing should not be proceeded, then the fees for services not performed, i.e., filing for application and issuing of certificate of registration will be refunded.